

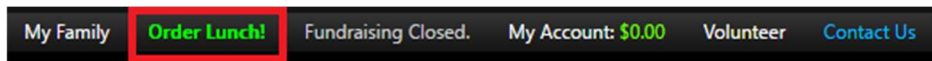


PAC Hot Lunch Website – MunchaLunch Engine Reimer Middle School

ORDERING GUIDE

- You have 59 min. to complete your order.
- You have 2 hours to pay for your order or it is cancelled.
- You will receive 2 emails after completion of your order. (Receipt & Order Confirmation)
- You can add a second order and it will be IN ADDITION to your first order.
- You can cancel your order and a credit will show in your account for future orders.
- Follow Prompts, arrows are used often.

1. Order Lunch! – Click on the “Order Lunch! At the top in green.



2. Select Lunch Session- Follow Prompts, arrows are used often.



3. Menus, click Next



4. Select which items you want for the first date.



5. After selecting your items, the arrow will point to the right, click on the arrow.



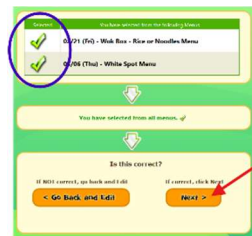
6. Now your items will appear on the left, click "Next Menu" to select for the next Hot Lunch using the same steps.



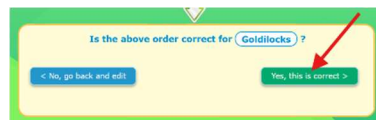
7. After your selection for Menu #2-White Spot, select "Finished"



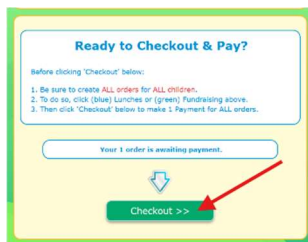
8. Checkmarks confirm that you made a selection for those Hot Lunches. Select "Next" to continue.



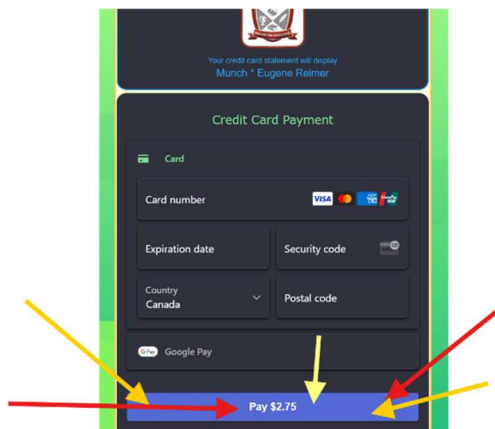
9. Confirm it is correct or choose to go back and edit your order.



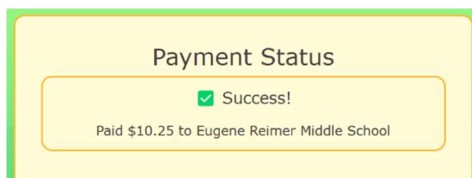
10. Checkout and Pay by selecting “Checkout”.



11. Add your payment information and SELECT “PAY” (otherwise it will not finalize).



12. You will see this once your order is complete.



You are finished! Thank you!